



Enrolment Checklist

In order to complete your child's enrolment at Echuca Twin Rivers Specialist School you will need to provide the following documents:

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Student Enrolment Information: This form is to be completed by the Primary Family/Adult(s) and should include details of the family that the student lives with most of the time. **IMPORTANT NOTE** the Primary family is "the family or parent the student mostly lived with". Both parents must sign the enrolment form where practical. Enrolment forms are not required if your child is transferring from another Victorian Government School.

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Alternative/Additional Family Forms: (if required) are available from the school if there is another familial address (e.g parent/guardian resides at the primary family address and the other parent/guardian resides at the alternate family address) These additional forms are designed to cater for varying family circumstances. If you require additional or alternate form, please see the office.

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Student Medication Plan: signed and dated with a list of all medication the student is prescribed.

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A copy of the students **Birth Certificate**

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The student's **Immunisation Status Certificate** issued by the Australian Childhood Immunisation Register will be sent to you when your child turns five alternatively call 1800 653 809 or email acir@medicareaustralia.gov.au or visit www.medicareaustrliamn.gov.au/online or visit your local Medicare Office. Please note that a photocopy of your child's My Health and Development Record is not adequate for Department of Education & Training requirements.

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Copy of any assessments or documentation

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Any orders or legal documentation relevant to the students

This information ensures that we are able to best care for your child and make appropriate contact when and if necessary. If any of the details pertaining to your child's enrolments should change in the future please be sure to contact the office to update records.

Echuca Twin Rivers Specialist School

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